

Sanitized Copy Approved for Release 2011/03/08 : CIA-RDP89B00656R000100050007-5

TRANSMITTAL SLIP		DATE
		21 APR 1982
TO: <i>O/Security</i>		
ROOM NO.	BUILDING	
REMARKS:  <i>Discussed at 4/30/82 DDA Staff meeting.</i>		
FROM: <i>EO/DDA</i>		
ROOM NO.	BUILDING	EXTENSION

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SECRET

82-0532

DD/A Registry

82-06331

16 April 1982

MEMORANDUM FOR: Deputy Director for Administration

FROM: Maurice Lipton  
Comptroller

SUBJECT: Base Review of the 1984 Budget [REDACTED]

REFERENCES: A. 1984 Budget Call, dated February 1982 [REDACTED]  
B. Financial Guidance for Development of the 1984 Budget,  
dated 5 March 1982 [REDACTED]

1. This Office has reviewed each Directorate's 8 April Base level submission for the 1984 Budget. The submissions were well thought out and consistent with the guidance provided in the Program Call and in Reference B. [REDACTED]

3. Our review of the Base requests for DDA Expenditure Centers indicated that the proposed resource levels were well prepared and are defensible. We are pleased to see that the items which have in the past been underfunded (e.g., travel, cargo transportation, unclassified telephones) have been properly budgeted for 1984, and we will make every effort to ensure that the increases for such purposes now included in the Base requests stand up under external review and scrutiny. Since we can expect to encounter difficulty in those areas where major increases are requested to sustain Base level activities, it is essential that the explanations and justifications provided be such as to clearly support the changes. We urge that the justifications be reviewed and strengthened, particularly for those activities where the increases are significant. [REDACTED]

4. In addition, the following changes should be made in the Base requests for the Offices indicated: [REDACTED]

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Please advise this Office by 23 April of the additional resources required to accommodate the changes outlined in subparagraphs d., e., and f. above. [redacted]

4. Except as noted, the Base requests for all other DDA Expenditure Centers are endorsed essentially as submitted. While we recognize that minor changes may be necessary as the Base requests are refined, any significant changes must be coordinated with this Office in advance of the 7 May 1982 submission. We appreciate your efforts to date and will keep you informed through each stage of 1984 budget process. [redacted]

Maurice Lipton

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